PhD Forum: Presentation instructions

Dear PhD Forum participant,

Congratulations once again for your abstract being accepted to the SoftCOM 2019 PhD Forum! The PhD Forum will take place on Friday, 20th September 2019 in Hotel Radisson Blu Resort, Split, Croatia. The PhD Forum session will be divided in two parts: (1) fast-paced pitch talk presentations given by the participants, and (2) a poster session in the exhibition area, which will provide an opportunity for discussion between the PhD Forum participants and the audience.

Please follow these instructions for preparing the presentation materials. At the SoftCOM 2019 PhD Forum website you can find templates for pitch talk presentation and poster.

Pitch talk presentations (in the .PPT format), along with the presenter's photo (in a separate file) should be sent to msekelja@fesb.hr by no later than Friday, 15th September 2019 at noon (12:00 h).

Poster stands (boards) will be provided for displaying the posters and labeled with poster assignments. A schematic outline of the poster session area will be provided, along with accessories for fixing the posters. **Posters should be printed out before coming to the PhD Forum Session and put up in the stands within the poster session area on Friday, 20th September 2018, any time from 09:00 until 12:00 h.**

The purpose of the pitch talk presentation is to offer a brief outline of a participant's doctoral research work and should consist of maximum 4 slides. The first slide provides basic information on the presenter (title of the abstract, student's name, advisor's name, affiliation(s), and student's e-mail address). The remaining three slides can be structured according to one's needs/preferences (e.g., research motivation, problem description and methodology/results). **Please be aware that each pitch talk presentation is strictly time-limited and lasts for maximum of 2 minutes.** If a presenter exceeds the 2-minutes limit, no additional time will be granted and the PhD Forum session chair will end her/his presentation momentarily - please take this into account while preparing the pitch talk presentation!

Pitch talk presentations will be held in the alphabetical order by participant's last name. As soon as one presentation ends, the next one will start (there will be no time for questions and/or discussion at that point). There will be an opportunity to further elaborate on one's research work in the poster session after the pitch talk presentations.

During the poster session all extended abstracts will be discussed simultaneously. Each poster display must also be attended during this session by the participant/author. Please note that poster presentations differ in a few essential aspects from traditional sessions:

- Visual materials must be created so as to be clear/simple and easily red at a distance of approximately 1.5 meters.
- Content should be discussed, rather than just read.

There are several key rules and suggestions for the poster preparation:
- **The poster should be formatted according to the template** and printed on standard A1 size paper (594 x 841 mm, portrait orientation) before coming to the PhD Forum Session.
- **Poster organization** - Focus on introduction and motivation, research problem, methodology, and (if applicable) results/discussion. The poster content should start in the upper left corner and generally flow from left to right and from top to bottom. If needed, use, e.g., numbers or arrows to indicate content flow to the audience.
- **Poster content** - Do not put too much information into the poster (especially too many numbers or complicated graphs). Focus on two or three main points in each poster section. Use text cautiously - it is often better to use bullets than paragraphs. Highlight key results with simplified diagrams and/or tables.
- **Poster lettering** - All lettering must be easily read from a distance of approximately 1.5 meters. Use a bold typeface for labels. Lettering for figure captions should be larger than that of the main text, but smaller than the main poster headings. Text in upper- and lower-case letters is more readable than all capitals. Use font types and sizes that conform to the poster template.